



REQUEST FOR APPROVAL -- ARCHITECTURAL CONTROL COMMITTEE

Please remember that the covenants of our community restrict any improvements to the outside of your residence without the approval of the Architectural Control Committee (ACC)/Board of Directors. Restrictions include but are not limited to painting, roofing, door/window replacement, fencing, patio/decking and pool.

This form is to be used to request review by the ACC/Board of Directors for a project or change you wish to do. For all projects you must submit all design elements, colors, etc. as well as include sketches or photos when available. If the project is structural, you must submit blueprints and/or design sketches, and obtain a Dekalb County Permit to include with the request. Your contractor, architect or designer can assist you with these elements if necessary. The following form must be completed before the ACC/Board of Directors can review your potential project.

NOTE: All Architectural Improvement Requests shall be attached and submitted to Chimney Oaks HOA via email or UPSP: P.O. Box 1892 Mableton, GA 30126 or board@chimneyoaks.org.

Full Name:	Community Impact:																																	
Address:																																		
Phone:																																		
Email:																																		
Project Overview:																																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 35%; text-align: center;">Yes</th> <th style="width: 35%; text-align: center;">No</th> </tr> </thead> <tbody> <tr> <td>Fencing:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Landscaping:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Painting:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Roofing:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Structural:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>County Permit:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Window(s)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>and/or Door(s):</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Other (describe):</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		Yes	No	Fencing:	<input type="checkbox"/>	<input type="checkbox"/>	Landscaping:	<input type="checkbox"/>	<input type="checkbox"/>	Painting:	<input type="checkbox"/>	<input type="checkbox"/>	Roofing:	<input type="checkbox"/>	<input type="checkbox"/>	Structural:	<input type="checkbox"/>	<input type="checkbox"/>	County Permit:	<input type="checkbox"/>	<input type="checkbox"/>	Window(s)	<input type="checkbox"/>	<input type="checkbox"/>	and/or Door(s):	<input type="checkbox"/>	<input type="checkbox"/>	Other (describe):	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	Contractor, Architect, or Design Firm:
	Yes	No																																
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	POC Name(s):																																	
	POC Phone:																																	
	Date Submitted:																																	
	Proposed Start Date:																																	
	Proposed Completion Date:																																	
	Homeowner's Signature:																																	

Project Details and Specifications

Please provide the following and details and specifications to assist the Architectural Committee in making a decision on your project. The more information that you can provide the better informed the committee and board will be when making their decision.

Location of home:

☐ Cooper Lake Rd.

☐ Civitania Rd

☐ Chimney Oaks Dr

☐ Chimney Oaks Ct.

Existing Brick Color:

Existing Siding Color:

Existing Trim Color:

Project Details and Specifications:

(please be very specific i.e.: scope, size, types of materials, location, relations to property line/fencing/neighbor, etc.)

Info Required for Painting:

	Brand:	Color Name:	Color Code:
Brick (Modern only):			
Siding:			
Trim (Facia, Soffits, Windows, & Columns):			
Gutters & Downspouts:			
Front Door:			
Garage Door:			
Shutters:			

Photos and Renderings

Please include, with this form, photos and renderings of your improvement plan. The more information you provide the Architectural Committee, the easier it will be to review your potential project(s).

Potential
Project
Photo
#1

Potential
Project
Photo
#1

Potential
Color
Swatch
#1

Potential
Color
Swatch
#2

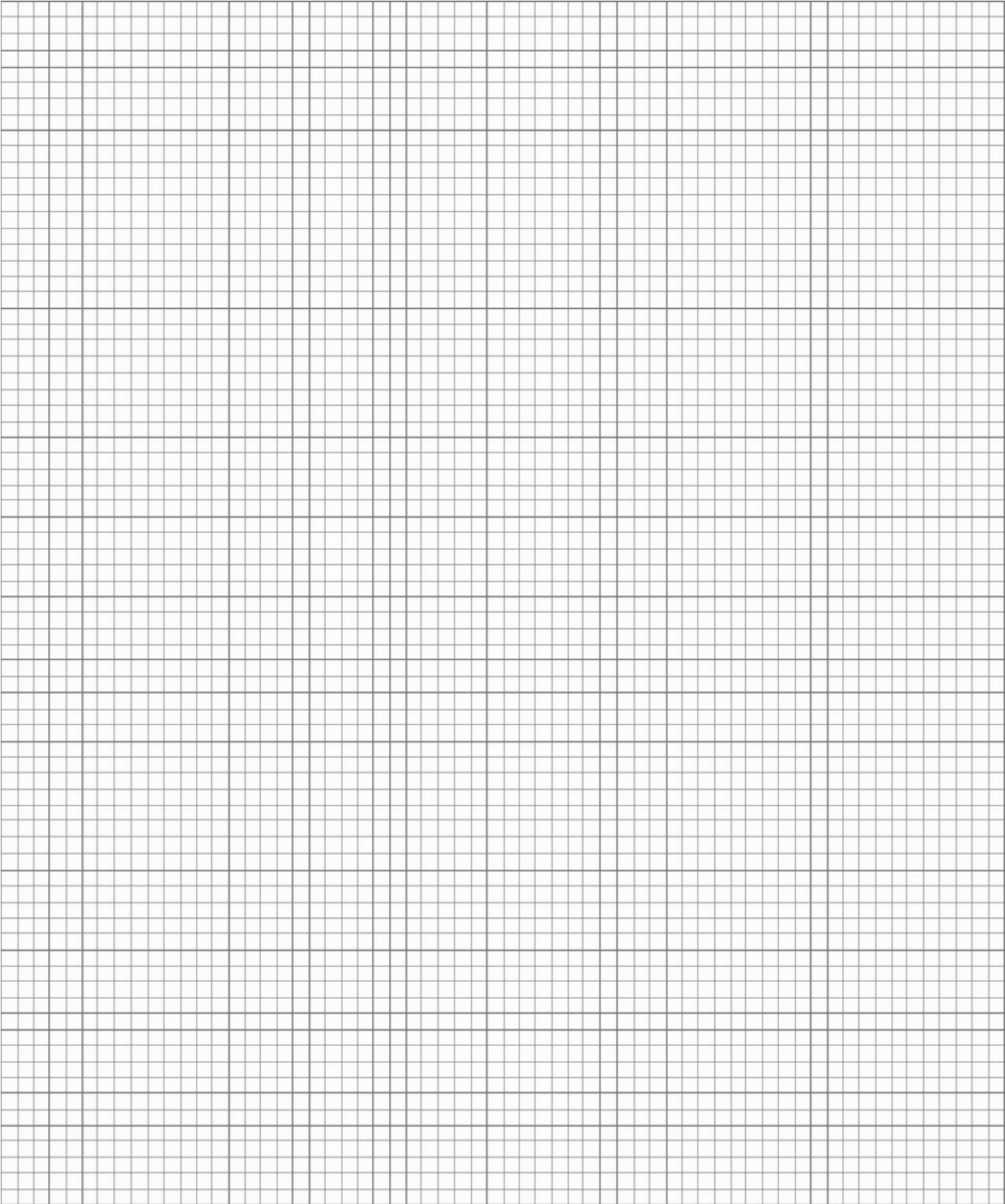
Potential
Color
Swatch
#3

Potential
Color
Swatch
#4

Additional
photos,
swatches
and more
can be
attached to
this form.

Additional Drawings

Please feel free to use this space for sketching out your improvement plan. You may also attach additional drawings and more information when necessary.



ACKNOWLEDGEMENT

I understand the approval of the Architectural Control Committee must be obtained before I can proceed with my project. I understand that approval by the ACC does not constitute approval by the local building department or any other agency which may require prior approvals.

I understand I may be required to obtain permits, licenses, pay fees or obtain other professional opinions and/or certifications.

I agree to complete all improvements as they are submitted and understand that I must resubmit my request if modifications to these plans become necessary.

Homeowner's Signature: _____ Date: _____

THIS AREA TO BE FILLED OUT BY ARCHITECTUAL REVIEW COMMITTEE

DATE RECEIVED BY ACC: _____ DATE APPROVED OR DENIED BY ACC: _____

Approved as Submitted

Approved with Conditions

Denied as Submitted

Signature _____

Signature _____

Conditions for Approval:

Reasons for Denial:
